

BM Group of Institutions

as an

OUTREACH AND HANDHOLDING PARTNER

under

PROJECT **SMARTH**

with

Tech Mahindra Foundation

SMART ACADEMY FOR HEALTHCARE



TOGETHER, WE AIM TO:



Build future-ready
healthcare
professionals



Provide mentorship
and hands-on
learning



Bridge the gap
between education
and industry



Create sustainable
impact in
healthcare



Empowering Healthcare.
Enriching Lives.
Building a Smarter Tomorrow.



Date: 18th May 2026.

To,

BM Group of Institutions (BMGI), Farukhnagar, Gurgaon

Subject: Letter of Intent for engagement as an Outreach and Handholding Partner for Hospital Front Office and Billing executive course under Project SMARTH for Healthcare Gurugram (Haryana).

Dear Sir/Mam,

Greetings from **Tech Mahindra Foundation!**

We are pleased to acknowledge your interest in supporting the **Hospital Front office and Billing Executive course (HFOBE)**, an initiative by Tech Mahindra Foundation aimed at creating a cadre of well qualified, trained professionals in the field of allied healthcare, by providing high quality innovative and interactive training to young men and women keen to pursue a career in healthcare.

Through this Letter of Intent, we wish to formally express our willingness to engage with you as an enabler of this impactful initiative. Your support will be vital in ensuring last-mile delivery, referring students at Project SMARTH Healthcare – Gurugram (Haryana) locations and ensure the long-term success of our trained students in healthcare.

As discussed, the areas where BM Group of Institutions for BBA, involvement will be meaningful include (but are not limited to):

- Supporting outreach and awareness efforts to build visibility and local participation in the program.
- Assisting in identifying students who are aspiring to work in healthcare sector by primary screening and coordinating with the designated TMF Staff for the secondary and final screening.

Responsibilities of TMF

- (i) It shall be responsible for running the HFOBE Training Programme.

- (ii) It shall ensure the administration of the Training Programme, including the administration of the curriculum of the Training Programme and periodic assessment of the Trainees
- (iii) The standard mechanism followed for all training like conduction of training, periodic assessment, evaluation and certification developed by the First Party shall be adopted for the Training Programme.
- (iv) TMF will launch batch with minimum batch size of 25 Students
- (v) TMF will have the right for selection and rejection of students as per the internal policy.
- (vi) The students will have to follow and will abide by the rules and regulations of TMF during the training duration.
- (vii) The TMF will take care of the safety of the students during internship and at the workplace.
- (viii) TMF should provide training materials, Uniform and ID cards and final certificate.

This Letter of Intent serves as a preliminary confirmation of our mutual interest in working collaboratively to support the program's objectives. A detailed scope of engagement may be outlined in further discussion.

We deeply appreciate your willingness to contribute to this mission. Together, we can bring positive, lasting change at the grassroots level.

Please note, Tech Mahindra Foundation reserves the right to declare this collaboration null and void at any point during the engagement period, without prior notice, should circumstances warrant such action, including but not limited to breach of expectations, conflict of interest, non-performance, or shift in program direction.

This Letter of Intent shall remain valid until 31st March 2027, unless terminated earlier by either party.

Warm regards,




Nidhi Gupta
Cluster manager-Delhi/NCR
Tech Mahindra SMART Academy for Healthcare